



Posted: Friday, November 15, 2019

NOTICE AND CALL OF A SPECIAL JOINT MEETING OF THE CITY COUNCIL, PLANNING COMMISSION, AND SHORT-TERM RENTAL ADVISORY COMMITTEE

This Special Meeting will be held on
TUESDAY, NOVEMBER 19, 2019, at 6:00 PM

In the Trinidad Town Hall, 409 Trinity Street, Trinidad, CA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**
- IV. STAFF REPORT**
- V. ITEMS FROM THE FLOOR**

At this time, members of the public may comment on items NOT appearing on the agenda. Individual comments will be limited to 3 minutes or less. Comments should be directed to the Council as a whole and not to individual Council Members or staff. Council and staff responses will be minimal for non-agenda items.

- V. DISCUSSION/ACTION AGENDA ITEMS**
 - 1. Discussion/Presentation of the Preliminary Progress Report of the STR Advisory Committee.
 - 2. Discussion/Presentation – Open Public Forum to Solicit Input from the Community on Issues or Successes related to the Implementation of the Short-Term Rental Ordinance and Regulations.

- VI. FUTURE AGENDA ITEMS**

- VII. ADJOURNMENT**

Preliminary Progress Report of STR Committee to Trinidad City Council- November 1, 2019

The following information is a brief report of the activities of the STR Committee to date during 2019 and should not be considered to be our "annual report with recommendations" which we hope to produce in early 2020.

January 30, 2019- The Committee as originally constituted met for a "brainstorming" session which identified multiple topics for future discussion. The Mayor and two Councilmembers along with several members of the public attended this meeting. However, the Council had not yet provided a resolution authorizing the Committee, nor direction concerning the purpose or objectives of the Committee. At the direction of the Council the work of the Committee was temporarily suspended pending a formal resolution authorizing the work of the Committee.

April 10, 2019- The Council passed Resolution 2019-07 formally authorizing the STR Advisory Committee.

June 17, 2019- The City Manager organized the first meeting held after the resolution authorizing the Committee was approved. Dick Bruce was elected Chairperson and the following motions were passed:

1. Request the City to provide staff to document and prepare minutes (passed 5-0).
2. Recommend the City Council forward STR Ordinance to Planning Commission for update ASAP, and final version to come to STR Advisory Committee for recommendation prior to advancing to City Council (passed 5-0).

August 7, 2019- STR Committee met, took public comment, and discussed both documented and undocumented complaints for the last 2 years, enforcement issues and the City's complaint process. The following motion was passed:

1. Compliance and enforcement of the STR ordinance is key, ordinance not being enforced, and City needs to come up with enforcement process and recommend the City make clear and provide an updated complaint process (passed 5-0).

September 11, 2019- STR Committee met and the main topic of discussion concerned the cost of implementing STR Permits. A memo outlining current estimated costs was provided by the City Clerk. The following motions were passed:

1. Suggest a staff timesheet be attached to the front of the application and each staff member who is involved with the application, date and initial time spent in one quarter hour increments, and have a second sheet to record additional staff time, complaints, enforcement, etc. in one quarter hour increments (passed 3-0).
2. The City implement a cost analysis to include staff time spent on updating STR mailing contact information, and a cost analysis for the STR Committee (passed 3-0).

October 22, 2019- STR Committee met. Topics of discussion included the upcoming joint meeting with the City Council and Planning Commission, and the impacts of STR's on Trinidad neighborhoods. No

motions with recommendations to the Council were passed at this meeting. Future agenda items were discussed and prioritized in this order:

1. Discuss potential ramifications when improvements are made to STR's without permits.
2. Discuss "What is working" with the ordinance as currently written.
3. Discuss Definitions as currently written in the ordinance. Should any be clarified, added or deleted?

The next meeting of the Committee is scheduled for **Tuesday Dec. 3rd** at 6pm in the Civic Club room at town hall. We encourage interested members of the public, Council and Planning Commission to attend.

Respectfully submitted,

Dick Bruce, Chairperson Trinidad STR Advisory Committee